Community Grants 2021

Application Form

# **Community Grants 2021 Application Form**

# Contact details

### Who is the key contact for your project?

**Name of Individual:**

**Are you an individual employee of a government entity?** Yes  No

**Do you identify as Aboriginal and/or Torres Strait Islander?** Yes  No

**Name of community group or organisation:**

**Does your group or organisation have more than 50% participation by those identifying as Aboriginal and/or Torres Strait Islanders?** Yes  No

**ABN:**

**GST registered?** Yes  No  **Incorporated?**  Yes  No

**Phone/ Mobile:**  **Best time to call:**

**Email:**  **Preferred contact method:**  Phone  Email

**Postal address:**

### Is there another organisation / individual involved i.e. partner or auspice organisation?

**Name of Organisation / Individual:**

**ABN:**

**GST registered?** Yes  No  **Incorporated?**  Yes  No

**Postal address:**

**Nominated contact person for this project:**

**Phone/ Mobile:**  **Best time to call:**

**Email:**  **Preferred contact method:**  Phone  Email

**Postal address:**

# Project Details

What are the details of your proposed project?

**Project Title:**

**Proposed location - Lot and Plan numbers/street address***This can be obtained from your Council or a map can be attached to this application. Note: if the location is on private land, a landholder letter of permission is also required.*

**Start date:**

**End date:**

Assessment Criteria

Assessment Criteria A

**Project outcomes**

**Please provide a summary of your project and what you’d like it to achieve?** (limit 200 words)

**Please provide a brief description of your project in terms of the significance of the site/s, species targeted, and how it will enhance soil, biodiversity, vegetation or agricultural systems (as applicable) aligning with Regional Land Partnership Outcomes.** (limit 200 words)

*For details about the Regional Land Partnership outcomes, please refer to section 1 of the Community Grant Guidelines 2021.*

**Project design**

**How will you undertake the work and collect relevant data for project monitoring and reporting?**

**Please provide a short history of similar projects carried out on this site, if relevant, (including details of dates, funding source/s, and types of activities).**

**How will your project be maintained or leave a legacy in the long term**?

**Community participation**

**How will your project involve other stakeholders (individuals and organisations) in the community?** *Include* *a financial value for their contribution in the Project Budget table and include any letters of support with your submission.*

Funding acknowledgement and communication

**Briefly explain how you plan to acknowledge the funding and communicate about the project with others?**

Assessment Criteria B

**Capacity and capability**

**Please provide a brief summary of your skills and experience, and ability to undertake the project.** (limit 300 words)

**Workplace health and safety**

**How will you ensure that you provide a safe and healthy work environment for the community?**

# Project Budget Estimate

*Costings do not need to be exact but reflect the planned expenditure (add more lines if required)*   
**Applicants are expected to contribute to their project either in cash or in-kind, or both.** Note: -In-kind support can include: volunteer time (valued at $41.72/hour as per Australian Bureau of Statistics figures), partner support, and/or external support.

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity/ Item** | **Detail** | **Payments** | |
| 1. **Our contribution (in-kind)** | 1. **FBA Funding sought** |
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| *SUBTOTAL per payee (ex GST)* |  |  |  |
| ***TOTAL (ex GST)*** | |  | |

# Application Checklist

Contact Details

Project Details

Assessment Criteria

Project Budget Estimate

Conflict of Interest – None or Declared

Attachments

Landholder letter of approval

Stakeholder letter/s of support

# Submitting your Application

Please submit your request for funding (application form) including relevant attachments by emailing [Lisa.DelRiccio@fba.org.au](mailto:Lisa.DelRiccio@fba.org.au) or [Bethlea.Bell@fba.org.au](mailto:Bethlea.Bell@fba.org.au)   
  
If you would like to arrange to deliver the application in person, please call 4999 2800 to arrange a time with our Community Participation Officer in the FBA office closest to you.

# Questions?

# The [Fitzroy Region map](https://www.fba.org.au/our-region/our-region/location/) depicting eligible project location

Examples of [past projects](https://www.fba.org.au/relevant/?show-more-posts=282) undertaken in partnership with our community

For further support please contact FBA for advice by phone or email:

Lisa Del Riccio (Community Participation Officer – Gladstone)   
Ph: 0448 329 514 Email: [Lisa.DelRiccio@fba.org.au](mailto:Lisa.DelRiccio@fba.org.au)

Bethlea Bell (Community Participation Officer – Rockhampton)   
Ph: (07) 4999 2832 Email: [Bethlea.Bell@fba.org.au](mailto:Bethlea.Bell@fba.org.au)

