

WHS13 Smoke Free Policy

The Organisation aims to provide workplace participants with a healthy work environment. To minimise the risks associated with smoking and exposure to passive smoking in the workplace, the Organisation has adopted a policy of providing a smoke-free workplace.

Application of Policy

This Policy applies to employees, agents and contractors (including temporary contractors), collectively referred to in this Policy as 'workplace participants'.

No Smoking Rules

Smoking is banned in:

- All Organisation buildings and Organisation vehicles.
- All outdoor areas.

Employees who smoke outside the premises should not do so near the main entrance (at least 4 metres away) to the workplace. They should also ensure that they dispose of cigarette butts and other litter carefully.

Access to support services

The Organisation provides a free Employee Assistance Program (EAP) for employees, employees are encouraged to access this service if they are seeking assistance to quit smoking. This is a confidential service and details of assistance sought will not be communicated to the Organisation.