Community Grants 2019

Application Form

# **Community Grants 2019 Application Form**

# Contact details

### Who is the key contact responsible for your project (project manager)?

**Name of Organisation/ Individual:**

**ABN:**

**GST registered?** Yes  No

**Incorporated?**  Yes  No

**Postal address:**

**Facebook/ Web address:**

**Project Manager Name:**

**Phone/ Mobile:**  **Best time to call:**

**Email:**

**Preferred contact method:**  Phone  Email

### Is there another organisation/ individual involved ie. partner or auspice organization?

**Organisation / Individual Name:**

**ABN:**

**GST registered? Yes**  No

**Incorporated? Yes**  No

**Postal address:**

**Nominated contact person for this project:**

**Phone/ Mobile:**  **Best time to call:**

**Email:**

**Preferred contact method:**  Phone  Email

# Project Details

What are the details of your proposed project?

**Project Title:**

**Proposed location - Lot and Plan numbers/street address***This can be obtained from your Council and include a Landholder letter of support attached to your submission.*

**Start date:**

**End date:**

**Please provide a brief description of the project - what would you like to do?** (max 300 words)

**What are the objectives of the project - what outcomes would you like to achieve?** (max 300 words)

**List any stakeholders (individuals or organisations) who will be involved in the project.***Briefly state their contribution or list a financial value for their contribution in Budget Estimate table (refer next page) and include letters of support attached to your submission.*

**How will your project involve the community?** (max 300 words)

**How will the project be maintained in the long term**? (max 300 words)

**Please provide a short history of any project related activities if relevant (including details of dates, funding source, and types of activities)**

# Project Budget Estimate

*Costings do not need to be exact but reflect the planned expenditure (add more lines if required)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity/ Item** | **Detail** | **Payments** | |
| 1. **Our contribution (in-kind)** | 1. **FBA Funding sought** |
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| *SUBTOTAL per payee (ex GST)* | |  |  |
| ***TOTAL (ex GST)*** | |  | |

# Application Checklist

Application Form Completed

Contact Details

Project Details

Project Budget Estimate

Attachments

Landholder letter of approval

Stakeholder letter/s of support

☐ Project conditions, as outlined in the Guidelines, have been read and agreed to.

# Submitting your Application

Please submit your request for funding (application form) including relevant attachments to [lisa.delriccio@fba.org.au](mailto:lisa.delriccio@fba.org.au)   
  
If you would like to arrange to deliver the application in person, please call 4999 2800 to arrange a time with our Community Participation Officers in an FBA office closest to you. **Please note**: FBA offices are closed over the Christmas / New Year period from 21 December 2018, and will reopen on Monday 7 January 2019.

# Questions?

# The [Fitzroy Region map](https://www.fba.org.au/our-region/our-region/location/) depicting eligible project location

Examples of [past projects](https://www.fba.org.au/relevant/?show-more-posts=282) undertaken in partnership with our community

For further support please contact FBA for advice by phone or email:

Lisa Del Riccio (Community Participation Officer – Calliope)   
Ph: 0448 329 514 Email: [lisa.delriccio@fba.org.au](mailto:lisa.delriccio@fba.org.au)

Bethlea Bell (Community Participation Officer – Rockhampton)   
Ph: (07) 4999 2832 Email: [Bethlea.Bell@fba.org.au](mailto:Bethlea.Bell@fba.org.au)

